



## MINUTES

### 12<sup>TH</sup> US INFANTRY, CO. A - BOARD OF DIRECTORS MEETING Killius Residence, 16 Niven Street, Syracuse, NY

April 4, 2006

**Attendance:** Maria Killius (President), Paul Killius, Jim Hurd (CO), Linda Hurd, Neil MacMillan, Peg Reilly (Treasurer), Charles Poltenson (Secretary), Bill Mayers, Carol Mayers

- **Call to Order/Additions to Agenda:** President Maria Killius called the meeting to order at 7:10 PM. The following items were added to the Agenda under Old Business; First Aid Kit, Christmas Party Date, May 20<sup>th</sup> Pot Luck and Dance, and under New Business a discussion of Directors and Officers Insurance.
- **Approval of Minutes of February 11, 2006:** Minutes have been posted to the website Member Section. Motion to approve by Neil MacMillan and seconded by Bill Mayers. Minutes were approved.
- **Treasurers Report (Peg Reilly):** We have a balance of \$3,229.63 as of 3/31/06. The Treasurer's Report is attached. Bill Mayer moved for adoption and was seconded by Jim Hurd. Treasurers' report was approved
- **Secretary's Report/Correspondence (Charles Poltenson):** The first registration packet for Bull Run was mailed on time. No other correspondence to report. 1<sup>st</sup>. Sgt. MacMillan moved that the report be accepted. Bill Mayers seconded the motion. The report was accepted.
- **Overview of Sections:**
  - **1<sup>st</sup>. Sgt. MacMillan:** No major activity at this time.
  - **Capt. Hurd:** Sgt. Browka has made some phone calls to stay in touch with this Section.
  - **Lt. Killius:** Private Rock-Blake will be assisting Lt. Killius with contacting Section members.
  - **Cpl. Stowe (Venture Crew):** Absent. Report attached.
  - **Cpl. Duran:** Absent. He did however, forward an e-mail with comments on the listing of Pierce Creek on our event schedule. This subject was added as a discussion item under Upcoming Season.
  - **1<sup>st</sup> Sgt. Boris:** Absent.
  - **Civilians (Pamela Crane):** Absent.

- **Expectation of the President (Maria Killius):** Maria initiated the discussion of the role of the President and the need to develop more of a structure. Neil MacMillan pointed out that in the past there was primarily one man rule and therefore this will be the first year of developing a real functioning structure. Consensus amongst the Board was that Maria should develop a job description for the Board to discuss at the next meeting. There followed additional discussion of the need for mentoring in the unit. Although the section leaders are recommended to do some of this many of the sections are large and spread out geographically. Charles Poltenson mentioned the mentoring program at his Lodge, which has each new member, assigned a mentor. A mentor never has more than two individuals. This will be further developed.
- **Upcoming season (Capt. Hurd):** An e-mail had been received suggesting Pierce Creek be placed on our Maximum Effort list. Jim Hurd suggested that we should list only those events that we host, or the annual “big” event. Otherwise people get burned out early in the season. He stated that although there may be a political need to attend some events, the members will go to those events that are fun and people will come to our events that they like. There was agreement by the Board that we would keep our listing as is.

Bull Run discussions are taking place between the various national reenacting groups which may result in a common “Regulars” camp at Bull Run. We will also form together to create a Regular Battalion for the forming of the Square. Jim Hurd will report further details as they are worked out.

Discussion of the Newark Valley event ensued. The 12<sup>th</sup> Safety Officer, Paul Killius, expressed concern with the live shoot aspects of the event. Although a host unit we have no control over this. In addition a review of the USV Safety Regulations specifically state no ammunition will be on the grounds of a USV sanctioned event. As a USV unit we need to adhere to USV Safety Regulations. A preliminary survey of the Board members present indicated that we may have to pull out of this event. Jim Hurd offered to consult with Jim Duran and report at the next Board meeting.

- **USV Website Update (Capt. Hurd):** Wolves ate the former USV webmaster, John Bert, and a new webmaster has taken over. This has instilled a spirit of cooperation and effectiveness that has resulted in all the USV units being represented on the website for the first time in years. Jim Hurd is the site manager for the 1<sup>st</sup> Company.

- **Old Business**

- **Erie Canal 2006 (Lt. Killius/Maria Killius)**

- Hiring entertainment for the Ball: A discussion ensued regarding choices for live entertainment for the Ball at Erie Canal. Pamela Crane and Charles Poltenson recommended “Kitchen Chair” whom they have danced to as part of the Syracuse Contra Dancers group. A motion was made by Jim Hurd and seconded by Neil MacMillan to authorize the President to offer \$150 down payment and sign a contract with them. Approved.
- Agenda for Erie Canal: Not yet prepared.
- Advertisement: Carol Mayers has gotten Erie Canal (and Peterboro) in several magazines including *Civil War Historian*, *Camp Chase Gazette*,

and the *Citizen's Companion*. Maria Killius indicated that the unit should become more proactive in the advertising of the event in addition to what Erie Canal Village currently does. Neil MacMillan volunteered to develop a flyer for the event. A draft will be available at the next meeting.

- **Peterboro 2006 (Carol Mayers):** This year there will be an education day on Friday and they are seeking soldiers to watch the children between stations from 9:15 AM to 1:45 PM. Confederates are still an issue.
  - **Roster Updates (All):** No activity.
  - **1<sup>st</sup> Aid Kit (Bill Mayers):** A discussion of the need for a unit First Aid Kit occurred. The Board concurred that this was a good idea and an approximate cost of around \$60 was agreed upon. Bill Mayers will pick up the supplies and has a box he has already donated. He will present the bill to the Board at the next meeting. Neil MacMillan made a motion to proceed and was seconded by Jim Hurd. Motion passed.
  - **Christmas Party Date (Pamela Crane):** In the absence of Pamela Crane, Charles Poltenson provided information that the date previously selected was OK for the Christmas Party (December 17<sup>th</sup>).
  - **May 20<sup>th</sup> Potluck and Dance (Pamela Crane/Charles Poltenson):** Due to the lack of participation at some of the 12<sup>th</sup> US dances, it was recommended by Charles Poltenson and Pamela Crane that the potluck and dance at the Liverpool Masonic Lodge on May 20<sup>th</sup> be cancelled. It was suggested, as an alternative, to attend the Syracuse Contra Dance program at Madison Hall in Morrisville instead. It's a nice event, has live music and the dancing is similar to Civil War dancing, but has more folks in attendance. The charge is \$6.00 per person and one can come and go as they please. The Board agreed and a notice will be placed on the website.
- **New Business**
    - **Walmart 1<sup>st</sup> Anniversary (Maria Killius):** This is an event brought up by Jan and Harold Reichert. Walmart in Cicero would like to celebrate their anniversary by having a small living history. Although this is the same weekend as Bull Run, there are members of the unit who don't go to the far events and this would be perfect. Maria Killius will follow up with Jan and Harold to see what can be developed.

As part of the above discussion recognition of the contributions of Jan and Harold were noted. A recommendation to offer them a Committee for Public Relations was presented and supported by the Board. Maria Killius will make the offer and advise the Board.
    - **Officers and Directors Liability Insurance (Charles Poltenson):** A discussion of Officers and Directors Liability Insurance was initiated. Although we are currently unincorporated, should an accident occur and the unit be sued, the officers do not have any liability coverage and are liable for damages above and beyond what the unit has. The Secretary sought approval of the Board to research

cost and details of such insurance to protect the Board. Motion made to do so by Bill Mayers, seconded by Jim Hurd. Motion approved.

- **Good of the Order:** Nothing to report.
- **Next Meeting Date:** May 13<sup>th</sup> approximately 1 ½ hours prior to drill.
- **Adjournment:** Motion to adjourn by Neil MacMillan. Seconded by Paul Killius. Motion approved and meeting adjourned at 9:35 PM.

Respectfully Submitted;

A handwritten signature in black ink that reads "Charles A. Paltensow". The signature is written in a cursive style with a long horizontal flourish at the end.

Secretary

**Attachments:**

1. Report of Cpl. Alexander Stowe
2. Treasurers Report

12<sup>th</sup> US Infantry Civil War Living History Co.

Financial Report 1<sup>st</sup> Quarter 2006 (1/1/06-3/31/06)

Opening balance 1/1/06	\$1936.69
Income	
Dues collected	\$500.00
Members - 54	
Insurance collected	397.50
Bull Run registration (29 @ 15, 1 @ 20, + 3 under 12)	455.00
Mess (23 )	345.00
Peterboro registration (17 @ 3. + 2 under 12)	51.00
Peterboro mess (8 @ 10.00)	80.00
Mumford registration & mess (1)	15.00
Newark Valley registration & mess (1)	10.00
Adjustment from 2005	.26
Total income	\$1853.76
Expenses	
2006 Election (postage, envelopes )	58.63
Snacks for drill	8.19
Greeting card & postage	4.00
Venture crew charter fee & dues pd by L Steeley	
To the 12 <sup>th</sup> US	30.00
Bull Run registration (30 @ 15. + 3 under 12)	435.00
Total expenses	\$535.82
Balance	\$3254.63

Checking account ending balance 12/31/05                      \$3229.63

Difference of 25.00 (\$30.00 post dated check for dues not yet deposited & \$5.00 owed Maj. Allen for overpayment on Bull Run registration).

Peggy Reilly  
Financial Officer

From the desk of Cpl. Alexander M. Stowe:

Dear Board of Directors,

I apologize for my absence, but hopefully Lt. Killius will read you this report. The Venture Crew 4 is re-chartering! We have retained some of the old members, while gaining a new member this past weekend, Tyler Anderson, of Mattydale. His father (John Anderson) has run the interpretive program at Ste. Marie among the Iroquois and has offered to help Tyler become active. The current roster is as follows:

Myself (President)  
Matt Gurniak (Vice-President)  
Hillary Chartrand (Secretary)  
Colin Cron  
Charlie Poltenson Jr.  
David Edmonds  
Tyler Anderson

Miss Elizabeth Steeley of the 4<sup>th</sup> US has said that she will most likely re-up. Also, Miss Nicole Killius and Miss Corinne Armstrong may be joining us later this month.

As for a persona, the young women will be working with a group of the Civilians in the 12<sup>th</sup>. They will be working on increasing their knowledge of the roles of young women in the Victorian era. The young men will be portraying the pioneers that were attached to the 12<sup>th</sup> US Infantry. So far, four men have been identified as having been pioneers in Company A, First Battalion.

It is my desire to have a Venture Crew meeting this month. The Venture Crew is debating attending the Elmira event this May. Also, there is a Memorial Day event at Fort Niagara (Lewiston, NY). Both of these events require more research, but a definite interest has been shown. Also, 1<sup>st</sup> Bull Run will be our maximum effort event for the year.

If there are any further questions, do not hesitate to e-mail me at [cwalmypal@yahoo.com](mailto:cwalmypal@yahoo.com).

Respectfully submitted,  
Alexander M. Stowe